

NOTICE OF MEETING

COMMITTEE: BUILDINGS & GROUNDS COMMITTEE
PLACE: COMMITTEE ROOM #2, SECOND FLOOR, ONEIDA COUNTY COURTHOUSE
DATE: MONDAY, FEBRUARY 20, 2012 **TIME:** 9:00 a.m.

AGENDA:

1. Call to order
2. Approve agenda
3. Minutes of the February 6, 2012 committee meeting
4. Construction projects and possible change orders
 - a. Sheriff's Department storage
 - b. Northern Advantage Job Center building renovation
 - i. Floorcovering in two connected classrooms
5. Law Enforcement Center roof/warranty issues/professional services for roof evaluation
6. Departmental staffing
 - a. Update on recruitment for assistant maintenance technician and custodian positions/use of LTE(s) for staff coverage
 - b. Request to staff department at 40-hour work week level
 - c. Review departmental organization
7. Waive vacancy review process for Buildings & Grounds Director position
8. Report on department activities
9. Non-budgeted item requests
10. Line item transfers
11. Bills and vouchers, blanket purchase orders
12. Public comment
13. Items for next agenda
14. Meeting dates:
 - a. Monday, March 5, 2012 at 9:00 a.m.
 - b. Monday, March 19, 2012 at 9:00 a.m.
 - c. April meeting dates
15. Adjournment

NOTICE OF POSTING:

TIME: 1:30 P.M. **DATE:** February 15, 2012 **PLACE:** Courthouse Bulletin Board
JIM SHARON, CHAIRMAN, ONEIDA COUNTY BUILDINGS & GROUNDS COMMITTEE

Notice prepared by LuAnn Brunette, Department Leadperson. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6286.

NEWS MEDIA NOTIFIED:

1.	Rhineland Daily News	Date: 02/15/2012	Time: 3:30 p.m.	E-mail/Mail/ Fax
2.	Lakeland Times	Date: "	Time: "	*
3.	Our Town	Date: "	Time: "	*
4.	WHDG Radio Station	Date: "	Time: "	*
5.	WJFW-TV 12	Date: "	Time: "	*
6.	Tomahawk Leader	Date: "	Time: "	*
7.	WLSL Radio	Date: "	Time: "	*
8.	WXPR Radio Station	Date: "	Time: "	*
9.	WRJO Radio Station	Date: "	Time: "	*

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Curt Krouze at 715-369-6126 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.